

CSA 585i – Special Topics in Catholic School Administration

Fall Semester 2019- 2020

Course Outline

Class Start Date & End Date

Fall 2019-20 semester: Wed., Sep. 4–Mon., Dec. 9, 2019

Class Meeting Time, Location, and Room

Online

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Office Hours: By Arrangement
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Course Description

A study of special topics in Catholic school administration, such as secularity, constitutionally protected Catholic education, the vocation of the teacher, threats to Catholic education, fundamentalism, media, and stewardship of creation.

Course Objectives

Leaders in Catholic education take on a variety of roles in the classroom, school, and in the larger jurisdictional and community context. Knowledge and the application of that knowledge is key to successful leadership. To that end, this course will:

1. Pursue a better understanding of developing faith in the context of contemporary society. **(Religious Education Instruction, Cultural Context, and Integrating Theory and Praxis)**
2. Develop an understanding of what it means to be a Catholic educational leader. **(Religious Education Instruction and Personal and Spiritual Formation)**
3. Enable a prospective Catholic educational leader to understand and respond to the challenges posed by materialism and secularism. **(Cultural Context and Personal and Spiritual Formation)**
4. Examine potential threats to Catholic education with a perspective of ensuring continuation of publicly funded Catholic education. **(Cultural Context)**

Course Assignments and Evaluation (Detailed Online)

Lesson One – Secularity and the Gospel-book review-20%

- Lesson Two – Constitutionally protected government funded Catholic education in Canada-9%
- Lesson Three – Courage to Teach-book review-20%
- Lesson Four – Catholic education: Ensuring a Future-9%
- Lesson Five – LIFE framework-9%
- Lesson Six – Digital technology and Catholic education-9%
- Lesson Seven – Laudato Si – Encyclical on the Environment and Human ecology – 14%
- Active participation in online discussions is mandatory – 10%

Textbooks

Mulligan, J.T. (2005). *Catholic education: ensuring a future*. Novalis: Toronto.
 Palmer, Parker (2007). *The courage to teach*. Jossey-Bass: San Francisco.
 Pope Francis. (2015). *Laudato Si*. Vatican Press.
 Rolheiser, R. (2006). *Secularity and the gospel: being missionaries to our children*. Crossroad: NY.

Recommended Reading

Recent Vatican Publications

Other Readings (Links available through online course)

- History of Denominational Rights in Canada.
- The Canadian Constitution, Religious Pluralism, and the Guarantee of Freedom of Conscience and Religion.
- Life Framework: Lived Inclusion for All
- Alberta Catholic School Board Policy Exemplar: Safe and Caring Learning Environments for Students. ACSTA.
- Ethical and Responsible Use of Information and Communication Technology
- MESSAGE OF POPE FRANCIS FOR THE 48TH WORLD COMMUNICATIONS DAY
- A Catholic School Division Policy Regarding Technology Use

Course Requirements

Special Topics in Catholic School Administration consists of seven assignments and mandatory participation in the term discussions. Participants are expected to complete the required readings. Written material submitted should be in accordance with the format described in the student handbook using APA. The expectation is that lessons 1, 3, and 6 are the equivalent of twenty hours of class time combined and lessons 2, 4, 5 and 7 are equivalent of four hours of class time each. Evaluation is based on the following rubrics and marks are distributed as indicated above under Course Assignments and Evaluation. In the online discussions participants are required to post at least one response to each topic and one response to another participant for each topic.

Book Review Rubric

	Excellent	Proficient	Adequate	Limited
Synopsis	Provides a strong synopsis that includes significant information	Provides a substantial synopsis that includes relevant information	Provides a partial synopsis that includes basic information	

Response	Is insightful and perceptive with significant support and clearly expressed	Is thoughtful and logical with relevant support and well expressed	Is rudimentary and adequate with reasonable support and competently expressed	
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Reflections and Papers Rubric

	Excellent	Proficient	Adequate	Limited
Response	Shows a strong understanding that includes significant information. Is insightful and perceptive with significant support and clearly expressed	Shows a substantial understanding that includes relevant information. Is thoughtful and logical with relevant support and well expressed	Shows a partial understanding that includes basic information. Is rudimentary and adequate with reasonable support and competently expressed	

Course Schedule

Assignments are due as prescribed in the online lessons.

General Academic Information

Late Submission Policy.

Decided on a case by case basis in discussion with the student.

Course Attendance

No credit will be given for a course if the student has been absent, for any reason whatever, from one-third or more of the lectures and/or seminars scheduled for the term. Likewise, no credit will be given if term assignments or other assignments are or remain incomplete.

Leave of Absence and Policy for Incompletes

Extensions to an incomplete grade may be granted in extenuating circumstances, but may not exceed 16 weeks following the end of the course. Students who fail to complete course work by the agreed deadline will have a grade assigned which is based on work completed.

Academic Integrity

Acts of academic dishonesty (plagiarism, cheating, etc.) are subject to an appropriate penalty. The grade "F" may be assigned to a student guilty of such acts by the professor of the course in which the infraction occurred. A second offense against academic integrity renders the student liable to automatic dismissal from NTC. Further details are available in the Student Handbook in the Academic Misconduct Policy.

Academic Grievances

Students may appeal grades received; the procedure is outlined in the Student Handbook in the Grade Appeal Policy. For other grievances, students will refer to the Student Grievances Policy also outlined in the Student Handbook.

NOTE: The GPA is computed on the basis of cumulative grade point (letter) values, not percentage values. All courses are included in this calculation except those exceeding degree requirements and/or received as transfer credits from other recognized institutions.

Grading System

Undergraduate Studies C.Th., Dip.Th., B.Th.			Graduate Studies M.T.S., M.Div., M.Th., G.C.C.S.A., M.R.E.		
Grade Meaning	Grade	Grade Point	Grade Meaning	Grade	Grade Point
Excellent	A+	4.0	Excellent	A+	4.0
	A	4.0		A	4.0
	A-	3.7		A-	3.7
Good	B+	3.3	Good	B+	3.3
	B	3.0		B	3.0
	B-	2.7		B-	2.7
Adequate	C+	2.3	Adequate	C+	2.3
	C	2.0		C	2.0
	C-	1.7		C-	1.7
Marginal	D+	1.3			
	D	1.0			
Fail	F	0.0	Fail	D+	1.3
				D	1.0
				F	0.0

Written Assignments - Style and Format

Newman Theological College requires that all written work be submitted in acceptable academic format and style. Please note the following regulations:

Regulations

Research papers, book reports, article summaries, reflection papers, and essays should be double-spaced, printed on one side only, and submitted on white, 8.5" x 11" paper.

A standard type style, such as Times New Roman, with a 12-point font size, must be used. The instructor will specify the most recent edition of the style manual to be used:

1. Kate Turabian, "A Manual for Writers of Term Papers, Theses, and Dissertations" (Chicago: University of Chicago Press).
2. Joseph Gibaldi & William Ahters, eds., "MLA Handbook for Writers of Research Papers" (New York: Modern Language Association of America).
3. American Psychological Association "Publication Manual of the American Psychological Association" (Washington: APA Publications).

Copies of these standard references may be purchased in the NTC bookstore.

Ignorance of standard form is not considered an acceptable excuse for deviation from required standards of format and style.

Academic Regulations

The following Academic Regulations are located in the Academic Calendar for your reference:

- Changes in Registration: Add/Drop/Withdraw Notice
- Course Work
- Final Examination Schedule
- Incomplete Grade Policy
- Inclusive Language

Related Academic Matters

The following Related Academic Matters are located in the Academic Calendar for your reference:

- Grade Reports & Posting
- Glossary of Academic Terms

Other Related Policies

The following policies are located in the Student Handbook for your reference:

- Academic Misconduct Policy
- Grade Appeal Policy

Recording of Lectures

Audio or video recording of lectures, seminars or any other teaching environment by students is allowed only with the prior consent of the instructor. Recorded material is to be used solely for personal study, and is not to be used or distributed for any other purpose without prior written consent from the content author(s).

Student Accessibility Services:

If you have special needs that could affect your performance in this class, please let me know during the first week of the term so that appropriate arrangements can be made. If you are not already registered with Student Services, contact Doreen Bloos at 780-392-2450 ext. 2212; Email doreen.bloos@newman.edu .

Bibliography

Textbooks and readings described above